

ENCLOSURE "A"

Criteria for acceptance of OPC requests

A. In general, the following requests should be accepted:

1. Requests for information, involving either long or short reports, which can be answered on the basis of presumed expertise. The information might either be "off-the-cuff," or might involve considerable research which the producing component would undertake in any event. Examples: IP-7, 17, 21, 24.

2. Requests which can be answered on the basis of readily available files material. Examples: IP-25, 27, 38.

3. Requests for spot estimates. Examples: IP-5, 8, 22.

4. Advance copies of reports or estimates in progress. Example: OPC was provided an advance copy of ORE 71-49 (Current Situation in Albania).

Query: Should ORE accept requests for information for which CIA as a whole has presumably a peculiar competence? Examples: IP-3, 18.

B. In general, the following requests should not be accepted:

1. Requests for current and continuing information on a particular development or event in US foreign policy. Such material is presumably available in the unofficial press or in classified current intelligence. Example: IP-20.

2. Projects involving special research of considerable magnitude which would not otherwise be undertaken. It is assumed that OPC has personnel to do this sort of thing, and that ORE is not a research organization. Examples: IP-2, 10.

3. Inquiries on matters which are outside CIA competence, or which would be more efficiently made of other agencies. Examples: IP-19, 42.

Note: When inquiries are made which would involve simply the reiteration of materials already available in ORE publications, reply should simply cite the pertinent studies.

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